

Following List Of Documents For Factory Documents:-

1. Organizational structure
2. Design, Quality, Safety department wise employee details, their no. of years of experience
3. IMS documents i.e. ISO certifications (Quality Management System, Environment Management System & OHSAS)
4. Lists of different testing machines and instruments used for testing with calibration status, Make, Range & Serial no. along with Calibration Certificates from NABL accredited Laboratory.
5. Corrective action Preventive action (CAPA) sheet for Customer Complaints (if any)
6. Routine Test Reports (sample copy of last inspection for the same material)
7. Quality Assurance Plan (QAP):
8. **Factory License Registration Certificate**
9. Record of any defect observed during manufacturing and recycle thereof (for last 3 years).
10. Record of Safety issues raised during last 1 Year and CAPA sheet for the same.
11. In company letter head, mentioning status of availability of all routine/acceptance test facilities at your lab.(as per Technical Specification)

(Self-undertaking on Bidder's company letterhead for having in-house testing facility to be submitted.)
12. Self-undertaking on Bidder's company letterhead for having manufacturing facility to be submitted.